



LAPD 1700.1S

Effective: November 20, 2014

Expires: September 30, 2019

Langley Research Center

Responsible Office: Safety and Mission Assurance Office (SMAO)

SUBJECT: Safety Program

1. Policy

- a. Since safety cannot be separated from planning, management, and operations, it is the policy of the Langley Research Center (LaRC) that the primary responsibility for safety begins with the Center Director and flows down through line organization management to each individual employee. The primary objective of LaRC's Safety Program is to ensure LaRC's mission is accomplished while proactively controlling hazards to personnel and facilities.
- b. The nature of LaRC's research organizations and the multiple and varied types of facilities and research equipment at LaRC means that considerable reliance and responsibility for ensuring safety at the Center rests with research and engineering line organization management. Each facility has designated Facility Safety Heads (FSHs) and Facility Coordinators (FCs) who shall assist the line management to ensure employees' safety.
- c. Day-to-day implementation of LaRC's Safety Program is the responsibility of the Safety Manager/Branch Head of the Safety and Facility Assurance Branch (SFAB), Safety and Mission Assurance Office (SMAO). The Safety Manager has a staff of specially trained individuals to ensure compliance with safety policy. SMAO is responsible for assisting and supporting the FSHs, FCs, Center Director (CD), line management, and employees to ensure a safe and healthful environment.
- d. Effective development and implementation of the safety program at LaRC shall be made possible through the efforts of the Executive Safety Council (ESC), a full-time safety staff, functional safety committees in designated technical areas, FSHs, FCs, line management, and our employees, all of whom advise the CD; the Director, SMAO; and line managers concerning safety.

2. Applicability

This policy is applicable to all employees at LaRC and activities performed by LaRC.

3. Authority

- a. Executive Order 11612, "Occupational Safety and Health Programs for Federal Employees"
- b. NASA Policy Directive 1800.2, "NASA Occupational Health Program"
- c. Occupational Safety and Health Act of 1970

4. Applicable Documents

- a. Langley Policy Directive (LAPD) 1150.2, "Councils, Boards, Panels, Committees, Teams and Groups"
- b. LAPD 1700.2, "Safety Assignments and Responsibilities"

5. Responsibility

Detailed responsibilities for the personnel and committees outlined in the policy section are contained in LAPD 1700.2 and LAPD 1150.2.

6. Delegation of Authority

The CD has the overall Center Safety responsibilities and is responsible for the Safety Program through the ESC. The Director, SMAO, is delegated functional responsibility for ensuring programmatic efforts that will provide a safe and healthful work environment are developed and implemented.

7. Measurement/Verification

Measurement and verification of the effectiveness of this policy is accomplished by conducting internal safety audits and safety audits by external groups (e.g., OSHA, NASA Headquarters, etc.); investigating and determining the causes of mishaps, close calls, and safety concerns; and reviewing and analyzing safety metric data.

8. Cancellation

LAPD 1700.1, dated September 9, 2009.

Original signed on file

Stephen G. Jurczyk
Center Director

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